

**Cardiff Academy**  
**Health and Safety Policy Statement**

**1. Policy Aims**

- 1.1 Cardiff Academy will take all steps necessary to ensure the health, safety and welfare of all employees, students and visitors to The Academy.
- 1.2 The Academy will adhere to the requirements of the Health and Safety at Work Act 1974 and all other subsequent Safety Regulations, Codes of Practice and Advice issued by the Health and Safety Executive.

**2. General Principles**

- 2.1 To establish, maintain and regularly review safety plans and risks.
- 2.2 To provide adequate and competent supervision of all activities involving risk.
- 2.3 To establish and maintain systems for consulting and informing staff and students regarding health and safety issues.
- 2.4 To take health and safety considerations into account when planning developments in staff/student services or purchasing new equipment.
- 2.5 To maintain accurate records of accidents and other events with health and safety implications.

**3. Management of Health and Safety**

- .1 The Directors are responsible for all health and safety procedures and systems at Cardiff Academy.
- .2 The Directors are responsible for:
  - General health and safety risk assessments.
  - Fire prevention risk assessments.
  - Health and safety policy development.
  - Health and safety monitoring and reviews.
  - Communication of health and safety issues to staff, students and visitors.
- .3 All employees, students and visitors to Cardiff Academy must co-operate with:
  - Maintaining safe working practices.
  - Maintaining a safe working environment.
  - Complying with statutory regulations.
  - Making the Directors aware of any unsafe situations and/or practices.